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Application for Residential Tenancy

(One application to be completed per applicant)

Please circle Yes or No / Agree or Disagree

Applicant Name: _____ **DOB:** _____
 Contact: Home _____ Mobile _____ Work _____
 Email _____
 Are you a smoker? Yes / No I agree/disagree to smoke outside.
 Do you have Pets? Yes / No If yes what type and how many? _____
 Do you have any dependants? Yes / No If yes what are their ages _____
 Who will be living at the property with you (please supply full name and DOB): _____

Address of Property applying for: _____ **Rent/week:** _____

Current address: _____ **Rent/week:** \$ _____ **Length of tenancy:** _____
 Name of person who owns the property: _____
 Name of person/business who manages the property _____
 Phone: _____ Email: _____

Previous address: _____ **Rent/week:** \$ _____ **Length of tenancy:** _____
 Name of person who owns the property: _____
 Name of person/business who manages the property _____
 Phone: _____ Email: _____

Are you employed? Yes/No If yes what type of employment - full time, part time, casual, contract or self-employed
 (must supply two most recent pay slips)
 Occupation: _____ Net weekly income: _____
 Length of employment: _____ Name of Employer: _____
 Employer Contact: Phone _____ Email _____
 Address of employment: _____

If self-employed – Business name _____
ABN: _____
 Length of self-employment: _____
 Address of business: _____
 Accountants Name: _____ Phone: _____

Are you with Centrelink? Yes / No If yes must supply income statement

Next of Kin (Please provide details of person to be contacted in the event of an emergency)
 Name: _____ Relationship: _____
 Contact: Home _____ Mobile _____ Work _____
 Email _____

Please provide 2 personal references (NOT relatives, friends or partners).

Name: _____ Phone: _____ Relationship: _____
Name: _____ Phone: _____ Relationship: _____

Have you ever rented a property through a real estate agent? Yes / No

Have you ever been evicted by an Agent/Lessor? Yes / No

Are you able to pay the aforesaid rental of \$ _____ /wk?

Was your rental bond at the last address refunded in full? Yes / No

If No, please advise what deductions were taken from the bond _____

Do you owe any monies to another Agent or Lessor? Yes / No

If Yes, How much do you owe and what for? _____

You are required to supply 100 points of identification when submitting this application. Point system:

10 points: Medicare, Motor vehicle registration papers, Centrelink card/letter

30 points: Bank Statements, recent utility accounts (i.e. phone, electricity or gas)

40 points: Birth Certificate, Drivers Licence, Passport, 18+Card, Photo ID, last four rent receipts, tenant ledger.

Are you on a VISA? Yes / No If yes you must supply VISA documentation

Disclaimer/Authority

I, the said Applicant, do solemnly and sincerely declare that the information contained in this application is true and correct that all of the information was given of my own free will, I further consent to the Lessor/Agent contacting and/or conducting any enquires and/or searches with regard to the information and references supplied in this application. I, the said applicant do solemnly and sincerely declare that I have read and understand the contents of this application and have the competence and capacity to enter into this agreement. I acknowledge that my personal contents insurance is not covered under any Lessor/s insurance policy/s and understand that it is my responsibility to insure my personal belongings.

Further I the said applicant to solemnly and sincerely declare that I have been informed, understand and agree as follows:

That if this application is denied, the Agent is not legally obliged to provide any reasons. You have two months to come and collect your documents as after this time they will be destroyed.

If this application is successful I (applicant) agree to pay the equivalent of two weeks rent holding deposit to secure the property; in the event I do not take over possession of the property I hereby forfeit the holding deposit.

I agree to take over possession of the aforesaid property for a period of _____ on _____ and agree to pay the aforesaid weekly rental of \$ _____ fortnightly in advance at all times and two weeks rent will be paid prior to occupying the aforesaid premises. The Bond of \$ _____ being the equivalent of four weeks rent will be paid to the Agent prior to occupying the aforesaid premises and signing a General Tenancy Agreement. That should proceedings for the recovery of rent, repairs, water usage charge and/or damage to the aforesaid property during the term or at the expiration of the General Tenancy Agreement, all costs associated with these proceedings shall be paid by me. I consent to the Agent disclosing all personal information that they hold for the purpose of recovering of any debt owed as a result of unpaid rent, repairs, water usage charges and/or damage to the aforesaid property during my tenancy. I hereby give permission to Mareeba Real Estate Agencies to contact all my referees to gather all information required to process this application.

Applicant's Name: _____

Applicant's Signature: _____ **Date:** _____